

## **Union County Amateur Radio Club Constitution and Bylaws**

We, wish to secure for members the pleasures and benefits of an association of persons commonly interested in Amateur Radio, hereby constitute ourselves the Union County Amateur Radio Club and enact this document as our governing law.

### **Mission**

It will be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, improve individual operating efficiency, and conduct club programs and activities so as to advance the general interest and welfare of Amateur Radio in the community.

### **Membership**

All persons interested in Amateur Radio communications will be eligible for membership. Membership will be by application. Full membership is open to licensed Radio Amateurs. Full membership includes all club privileges as well as rights to hold a club office and vote at meetings. Associate membership is open to those actively engaged in pursuit of to an Amateur Radio license and all other interested persons. Associate membership does not allow for holding office or voting at meetings.

Membership may not be denied because of race, creed, color, religion, gender, sexual orientation, political affiliation, marital status or any other reason that would be biased or prejudicial.

### **Annual Dues**

Dues are \$20.00 per year for each member due by the February meeting each year. Any individual who has not paid their dues prior to the start of the annual March meeting forfeits the rights and privileges of the Union County Amateur Radio Club.

### **Meetings**

This document provides for regular and special meetings. At meetings, the members present shall constitute a quorum for transaction of club business.

Regular meetings shall be held on the second Monday of each calendar month unless club members vote to hold the meetings on an alternate date. Special meetings may be called by the President as needed.

### **Board of Directors**

The Board of Directors will be comprised of the President, Vice President, Secretary, Treasurer, Club Trustee, and the most recent past President.

### **Officers**

The officers of this club will be a President, Vice-President, Secretary and Treasurer. When it is deemed appropriate by the members the offices of Secretary and Treasurer may be combined. In order to hold an office a member must be in good standing and hold a valid Amateur Radio license.

### **Elections**

The officers of the club shall be elected for a term of two years by ballot of the members present at the annual meeting to be held each March.

## **Duties and Responsibilities of Officers**

### **President**

The President will preside at all meetings; be responsible for enforcing the Constitution and By-Laws; deciding all questions of order; signing all official documents adopted by the club, and performing all other duties pertaining to the office of President.

### **Vice President**

The Vice-President will assume all the duties of the President in his/her absence and be responsible for organizing club activities and advancing club interests and activities as approved by the club members.

### **Secretary**

The Secretary will keep a record of the proceedings of all meetings; keep a roll of members; note all amendments to this document and turn over all items belonging to the club to their successor at the completion of their term.

### **Treasurer**

The Treasurer will receive and receipt all monies paid to the club; keep an accurate account of all monies; pay no bills without proper authorization by the club or its officers; present an accounting at the monthly meeting and turn over all club financial records to their successor at the completion of their term.

### **Trustee**

The President will appoint a member in good standing and holding the appropriate amateur radio license as the trustee for the club call sign. A member who has had their Radio Amateur licensed revoked or sanctioned at any time shall be ineligible to be the club's trustee.

### **Vacancies**

Vacancies occurring between elections shall be filled by special elections at the first regular meeting following the withdrawal or resignation of an officer.

### **Resignation of an Officer**

Any officer may resign his/her elected position in writing at which time all records and assets of the club in the possession of the resigning officer will be turned over to the President.

### **Removal of Officers**

Officers may be removed from office for cause. After investigation by a committee appointed by the President, the recommended action will be presented to the membership at the next regular meeting of the club and voted on by the members present at the meeting.

## **Termination of Operations**

In the event that the Board of Directors votes that the Club should be dissolved the motion for dissolution must receive two thirds vote of the full membership.

### **Disposition of Assets**

The Board of Directors will handle the disbursement of all assets of the club and net proceeds donated to a non-profit organization.

### **Club Sanctioned Gatherings and Functions**

There will be no alcoholic beverages or drugs permitted at any club sanctioned functions.